



MALMESBURY TOWN COUNCIL

Minutes of the **Planning & Environment Committee Meeting** Held in Malmesbury Town Hall on Tues 4th November 2025

Present: P Exton (Chair), R Sanderson (Vice Chair), I Wallis, M Akhtar, J Akhtar, K Drake, J Paget, W Jones, S James,

Also present: Lisa Dent (Dep Town Clerk), 6 members of the public, Cllr K Power

PE/25/156 To receive declarations of interest

None received.

PE/25/157 To receive apologies for absence

Apologies received from Cllrs R Jones and O Wallis.

PE/25/158 Public participation on items of business included on the agenda

Cllr Exton addressed the members of the public in attendance for Malmesbury Primary School planning application and informed that the town council determines its response using material planning considerations and these were clarified to those present.

It was agreed to vary the order of business.

It was noted that Lea and Garsden primary school had provided a written submission. Members of the public were invited to speak and there were concerns raised outside of material considerations. Councillors queried why the connecting of footpaths (to link school to Backbridge estate) was not included in the planning documentation and a member of the public advised this is due to boundary and technical issues and that a recent meeting had taken place to progress this.

PE/25/159 To resolve comment to planning applications received since the last meeting

WC Ref PL/2025/07919 - Malmesbury C of E Primary School, Tetbury Hill, Malmesbury SN16 9JR - Full planning permission

It was resolved to issue Comment with condition. Malmesbury Town Council has no objection subject to the linked footpath being included as part of the planning application. It is understood that an agreement has been reached in the provision of a footpath link and it is requested that this should be detailed in the application and documentation.

Cllr Power and 5 members of the public left the meeting.

PE/25/160 To approve minutes of meeting held on Tuesday 14th October 2025

The minutes were adopted and signed as a correct record.

PE/25/161 To receive and note income and expenditure report

Following review, the report was noted. Dep Town Clerk has requested the contract and invoice for the parking agreement charges.

PE/25/162 Report on Local Highways and Footpaths Improvement Group meeting 14/10/25

Cllr Exton reviewed the outcomes from the last LHFIG meeting and there are some follow-ups to take place through Team meetings.

PE/25/163 To consider report on condition of property and agree next steps
It was agreed that there is a safety issue of falling masonry due to the poor condition of the exterior elevation and the Dep Town Clerk will inform Building Control at Wiltshire Council. Cllr Wallis will call in and advise the retail premises of this.

PE/25/164 To consider report and approve P&E Committee objectives for Malmesbury Town Council business plan
It was agreed:-

Responsibilities – No 5.

To report to the relevant authorities any breach of planning within the Conservation Area.

Will be amended to:-

To report to the relevant authorities any breach of planning within the Parish Boundary.

New Objective

To inform Wiltshire Council of potential breaches of planning and related policies and regulations with relevant evidence.

It was agreed that Malmesbury Town Council will request Wiltshire Council planning enforcement to investigate possible breaches to permitted development activity at PL/2023/03637 - Land parcel off the A429, located (north) of Waitrose, Malmesbury.

1 member of the public left the meeting

PE/25/165 To note LCWIP site visit and agree any next steps required for the consultation
It was noted that the site visit had taken place. Further information will be sent to Malmesbury Town Council and other stakeholders at the end of November 2025, no further action at this stage is required from the committee.

PE/25/166 To resolve comment of planning applications received since last meeting

WC Ref: PL/2025/08153 - 3 Crab Tree Close, Malmesbury SN16 0AF

No objection

WC Ref: PL/2025/08181 - 14 The Maltings, Malmesbury SN16 0RN

No objection

WC Ref: PL/2025/08065 - Whychurch House, Malmesbury, SN16 9HX

No objection

WC Ref: PL/2025/08001 - 6 Old Alexander Road, Malmesbury SN16 0DT

No objection

WC Ref: PL/2024/03358 - 8 Gloucester Street, Malmesbury, SN16 0AA

Objection. Refer to Conservation Officer. We continue to have concerns this application will result in loss of character of this significant heritage property in our conservation area. The double entrance (can be seen as annexing the property) requires further investigation as does the potential loss of parking to this 5 bedroom property through the proposed workshop/garaging changes.

WC Ref: PL/2024/03727 - 8 Gloucester Street, Malmesbury, SN16 0AA

Listed building consent – comment as above.

WC Ref: PL/2025/07866 - St Aldhelms, 14 Gloucester St, Malmesbury, SN16 0AA
Objection. This retrospective application to changes made to a listed building in our conservation area shows a flagrant disregard to planning procedure and thus we are unable to evaluate compliancy.

WC Ref: PL/2025/08075 - St Aldhelms, 14 Gloucester St, Malmesbury, SN16 0AA
Listed building consent – comment as above.

WC Ref: PL/2025/07419 - 42 Bristol Street, Malmesbury, SN16 0AX
No objection

WC Ref: PL/2025/08240 - 42 Bristol Street, Malmesbury, SN16 0AX
Listed building consent – comment as above.

PE/25/167

Standing items

Triangle Junction – It was noted that the metro count (speed and vehicle survey) is now in place.

Wheeler Way – Following the meeting we are awaiting costings and mapping of the proposed connectivity changes and it was agreed that the Dep Town Clerk will progress chase this as there may be budget implications.

Dual recycling bins for general refuse/recyclables

Following staff leave, a vehicle with lifting capabilities will be hired to assist with the installation process and removal of old bins.

Speed Indicating Devices

It was noted that the metro counts (speed and vehicle surveys) are now in place to the 3 locations.

Malmesbury River Management Plan

Invitations have been sent to various stakeholders and community groups to attend the meeting scheduled for Fri 14th November.

Market Cross

Next tranche of works is being progressed, surveyor will be required to create a specification of works for tender by specialist companies and this will assist with budget setting.

The meeting was declared closed at 21.23 p.m.